



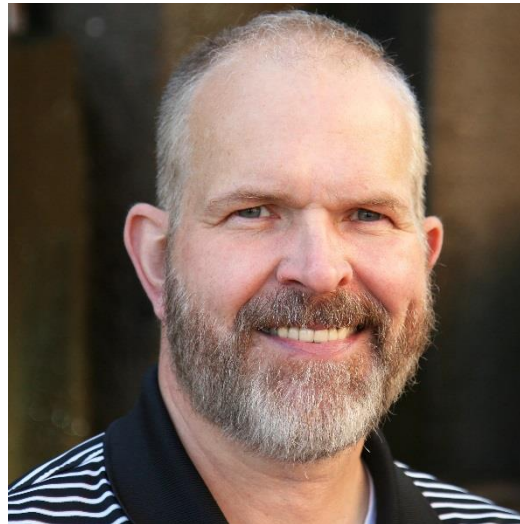
We work with others to protect the health of the people of Washington State by ensuring safe and reliable drinking water.



**DWSRF FINANCIAL REVIEW AND  
CONTRACTING**  
Office of Drinking Water

# DWSRF Webinar

September 2020



**Mike Copeland**

*Underwriter and*  
Grants and Loan Unit  
Manager

# Agenda

- Financial Statements
- Contract Requirements
- Federal Requirements
- Invoicing
- Completion and Closeout
- DHAP/APE Map
- Reference Table

# Financial Statements

## Income

2009	\$ 12,426.
2010	\$ 13,724.
2011	\$ 14,841.

## Expense

2009	\$ 11,721.
2010	\$ 13,201.
2011	\$ 13,792.

# Acceptable Financials

- BARS Reporting
- S.A.O. Reports
- Tax Returns (non-municipal)
- Quickbooks (non-municipal)

# Financial Statements *(Continued)*

Date: November 6, 2015

## Credit Memorandum, City of Example:

**Project Overview:** The City is constructing a low pressure membrane filtration and chlorination water treatment facility on city owned property. The facility will provide drinking water in compliance with federal regulations. Costs include but are not limited to; engineering, cultural and historical resources review, environmental review, permits, bid documents, construction, construction administration and city project management to allow the city to meet local, state and federal standards. The city is under a DOH agreed order to have it online by October of 2016.

The projects low pressure membrane filtration and chlorination water treatment facility includes an approximate 6,600 sf building, all process piping, membrane filtration units, chlorination appetences and storage, mechanical screens, pumps, flow meters, electrical systems, and back up power supply. The treatment plant will include a parking area, landscaping, storm drainage, an access road, sewer, SCADA system upgrades and power service. Sire development includes approximately 3,000 LF of underground power.

Rate / Fee / Term: \$1,200,000 @ 1.50% / 1.0% loan fee / 20 year term / estimated annual pmt = \$69,895.

## Financial Analysis:

**Income Statement:** The income statement reflects good, steadily increasing revenues from stable and reoccurring sources. Operating expense has risen in line with income. The System should be able to easily make the proposed payment.

**Balance Sheet:** The system does not produce a formal balance sheet so we have no historical asset figures in our analysis. It is anticipated the City will undergo asset management training in the near future and should have the capacity to produce a balance sheet going forward on an annual basis.

**Cash Flow Analysis:** Cash flow is good and sufficient to make this proposed annual debt payment without a raise in rate. Historical DSCR and operating expense to sales ratios are excellent. The system also shows sufficient liquidity to fund short term debt.

	ERU Served	Operating Revenue	Operating Expense	Outstanding Debt	Liquidity	Total Assets
YTD						
2014	2330	\$5,394,292.	\$3,511,145.	\$2,565,328.	\$1,417,705.	Not provided
2013	2273	\$5,269,250.	\$3,581,186.	\$3,479,006.	\$884,559.	Not provided
2012	2212	\$4,482,938.	\$3,707,000.	\$1,819,995.	\$489,679.	Not provided

# Financial Statements *(Continued)*

Cash Flow Model		Key Ratios		L.T.D. Reduction	
<b>BORROWER:</b> City of Example					
Total Revenue	\$5,394,292.00	Cash flow from operations	\$5,121,396.00	2014	(\$2,232,600.00)
Total Expenses	\$3,511,145.00	Current Liabilities	\$247,333.00	2013	\$1,745,222.00
Add back Depreciation		Operating Cash Flow Ratio	20.71	2012	\$1,168,900.00
Add back Amortization		Current Assets	\$1,417,705.00	2011	\$ -
Avail Cash Flow to service debt.	\$1,883,147.00	Current Liabilities	\$247,333.00	2010	\$ -
Avail Cash Flow to service debt.	\$1,883,147.00	Current Ratio	5.73	Total	\$681,522.00
Proposed Loans Annual Debt Service	\$69,895.00	Current Assets minus Inventory	\$892,456.00		
DSCR=	26.943	Current Liabilities	\$247,333.00		
		Quick Ratio	3.61		
		CPLTD	\$2,972,424		

Do not include "reserved" funds as they can not be utilized as a source of repayment.

"Inter-governmental funds", "capital contributions" or "other financing sources" should also not be included, as these are typically not recurring and consistent sources of revenue.

Depreciation and Amortization are non-cash expenses and can be added back for cash flow purposes.

## Key Ratios:

Operating cash flow ratio measures the borrower's ability to pay debt from operations. If the Ratio is less than 1.0, the borrower is not generating enough cash to pay off its short-term debt.

Current Ratio measures how many times a borrower can meet its short-term debt and is a measurement of liquidity.

Quick Ratio, like the current ratio above, is a measurement of liquidity only and takes inventory out of the equation.

Debt Service Coverage Ratio, measures the borrower's ability to meet long-term debt obligations.

CPLTD, is the borrower's Current Portion of Long Term Debt. Current portion refers to long-term debt payments that will be made over the current year.

L.T.D reduction: Tracks borrower's payments of long-term debt, also makes it easier to track interest-only payments and the potential effects of future P&I payments for forecasting.

# Financial Statements *(Continued)*

- ERU total/rate increase
  - 2,330 ERUs = \$48.30 average/month
  - Expected increase to \$57.50 at completion
- Affordability index = 1.35%
- Subsidy Y/N = None
- Private partnership = None
- Loan covenants = None
  - If city has minimal cash flow/other circumstances that require annual financial review, information requested here
- Policy exceptions = None
- Recommendations = Approve as presented

# Contract Requirements Overview

- Three years to complete project
- Loan repayment starts October 1 after signing contract
- Davis-Bacon requirements
- American Iron and Steel (AIS) project requirement
- Must be current in [BETA.SAM.gov](https://www.beta.sam.gov) database

## Contract Requirements Overview *(Continued)*

- Complete section 106/State Environmental Review Process (SERP) **before** any ground disturbance occurs
  - Submit copy of approval letter
- Borrowers must maintain dedicated repayment account for the life of the loan

# Davis-Bacon Requirements

Roles and Responsibilities: Wage Determinations (WD)		
Loan Recipient	Contractor	SRF Office
Find the correct WD and include in bid order	Use WD in bid specs to develop bid proposal	Confirm that correct WD included in bid
Submit WD to SRF project manager for approval (private entities)	Initiate conformance process for missing WD (if necessary)	Approve WD for Private entities
Monitor <a href="http://www.dol.gov">www.dol.gov</a> during bid period for changes	Require all subcontractors to follow WD included in prime contract	Provide EPA Davis-Bacon contract language to recipients to include in bids
Award contract within 90 days of bid opening to “lock in” WD	Include EPA Davis-Bacon contract language in all sub-contracts	
Include EPA Davis-Bacon contract language in contracts and bid specs	Ensure subs are not excluded from federal contracts at <a href="http://www.sam.gov">www.sam.gov</a>	
Ensure winning bidder is not excluded from federal contracts at <a href="http://www.sam.gov">www.sam.gov</a>		

# DB Wage Decisions

- Insert applicable federal age decision in bid specifications
- Which Wage Determination schedule is “right one?”
  - **Building:** Other enclosed structures
  - **Highway:** Almost anything paved
  - **Heavy:** Everything else (typical DWSRF projects)
  - Additional guidance [here](#)
- Department of Health (DOH) project manager can assist in obtaining wage decision
- Non-municipalities: DOH project manager must pull WD



## Service Contract Act

- [Selecting SCA WDs](#)
- [e98](#)
- [Archived WDs](#)
- [WDs due to be revised](#)
- [PACT \(Price Adjustment Calculation Tool\)](#) **NEW!**

## Davis-Bacon Act

- [Selecting DBA WDs](#)
- [Archived WDs](#)
- [WDs due to be revised](#)
- [Rollover Crosswalk](#) **NEW!**

## Related

- [Age](#)
- [Libr](#)
- [DO](#)

## Welcome to the Wage Determinations OnLine Program!

This website provides a single location for federal contracting officers to use in obtaining appropriate Service Contract Act (SCA) and Davis-Bacon Act (DBA) wage determinations (WDs) for each official contract action. The website is available to the general public as well. Guidance in selecting WDs from this website is provided in the WDOL.gov User's Guide.

Alternatively, the WDOL.gov Program also provides contracting officers direct access to the Department of Labor's (DOL's) "e98" website to submit a request for SCA WDs for use on official contract actions. In some instances, the WDOL.gov Program will not contain the appropriate SCA WD, and contracting officers will be directed to use DOL's e98 website in order to obtain the required SCA WD. DOL will provide the contracting officer with an SCA WD through the e98 system.

Questions pertaining to the application of contract labor standards or the selection of appropriate WDs for specific contract actions should be referred to the contracting officer or to the designated agency labor advisors. Questions pertaining to this website may be referred to the WDOL.gov Webmaster.

The WDOL.gov Program and the User's Guide does not relieve the contracting officer or other program user of the requirement to carefully review the contract or solicitation, federal acquisition regulations, and/or DOL regulations related to these actions.

**Where the contracting officer selects a SCA or DBA WD using the WDOL.gov Program and DOL later determines, whether before or after contract award, that the appropriate SCA or DBA WD was not incorporated in a covered contract, the contracting officer, within 30 days of notification by DOL, shall include in the contract the applicable WD issued by DOL.**

This site is best viewed with Microsoft Internet Explorer 6.0+ or Mozilla Firefox 1.0+ browsers

CAUTION: Users should note that the only WDs applicable to a particular solicitation are those that are listed in the "Applicable Wage Determinations" section of the solicitation.

Selecting DBA Wage Decisions

Select DBA WD by number:

(Enter WD number in the following format: two letter abbreviation for the state followed by a three digit number)

Search

OR

By Selection criteria beginning with:

State: WASHINGTON

County: Thurston

Construction Type: All Construction Types
([Types of Construction Under DBA](#))

WD Number: WA1

Search

[Back](#)

CAUTION: Users should note that the only WDs applicable to a particular solicitation are those that are listed in the "Applicable Wage Determinations" section of the solicitation.

Selecting DBA Wage Decisions

Select DBA WD by number:

(Enter WD number in the following format: two letter abbreviation for the state followed by a three digit number)

Search

OR

By Selection criteria beginning with:

State: WASHINGTON

County: Thurston

Construction Type: HEAVY
([Types of Construction Under DBA](#))

WD Number: WA3

Search

Your search returned the following results:

Wage Determination	Construction Type
<a href="#">Display WA102</a>	'HEAVY'
<a href="#">Display WA105</a>	'HEAVY'
<a href="#">Display WA3</a>	'HEAVY'
<a href="#">Find Another WD</a>	<a href="#">Exit</a>

[Back](#)

al Deci sion Number : WA120090 08/03/2012 •A90

su per seded Gener al Deci si on Number : •A20100105

St:ate : •ashi ngton

constr uct:i on Type  
i ncl udi n: 'later 'a i ne con.st:, uct:i on

County: **Chelan** cou nty i n •ashi ngton .

HEAVYCONSTRUCTION PROJECTS (i ncl udi ngse 'le,/ 'later  
constr uct:i om).

Mdifi cat:i on Number	Publ i cat:i om Date
0	01/06/2012
1	02/10/2012
2	07/08/2012
3	<b>08/03/2012</b>

CARP0,770-002 06/01/2011

	Rates	IFrings
CARPENTER(Incl udi ng!Formwork) . . . \$ 25.25 M		12.60
ILL •RIGHT. . . . . \$ 36.39		12.60

(HOLRLYZONEPAY : •WESTERN AND CENTRAL •ASHINGTON - ALL  
CLASSIFICATIONS EXCEPT MILL •RIGHTS AND PILIE DRIVERS

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zone computed f r om t:he ci ty center of t:he follo •li ng l i sted  
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seat:t:le	Olympia	Be l lingham
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0-2 5 r ad i us miles	!Free
26-35 r ad i us miles	\$1.0D/hour
36-4 5 r ad i us miles	\$1.15/hour

# PAYROLL

(For Contractor's Optional Use; See Instructions at [www.dol.gov/whd/forms/wh347instr.htm](http://www.dol.gov/whd/forms/wh347instr.htm))

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.



U.S. Wage and Hour Division

Rev. Dec. 2008

NAME OF CONTRACTOR <input type="checkbox"/> OR SUBCONTRACTOR <input type="checkbox"/>	ADDRESS <a href="http://www.dol.gov/whd/forms/wh347instr.htm">http://www.dol.gov/whd/forms/wh347instr.htm</a>	1215-0149 2/31/2011
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PAYROLL NO.	FOR WEEK ENDING	PROJECT AND LOCATION	PROJECT OR CONTRACT NO.
-------------	-----------------	----------------------	-------------------------

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITH-HOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT OR ST.	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS					(9) NET WAGES PAID FOR WEEK	
				HOURS WORKED EACH DAY										FICA	WITH- HOLDING TAX			OTHER		TOTAL DEDUCTIONS
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(i) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

## Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room 33502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

Date \_ \_ \_ \_ \_

I, - - - - -  
(Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

- - - - - (Contractor or subcontractor) - on the

- - - - -; that during the payroll period commencing on the  
(Building or Work)

\_\_\_\_\_ day of \_ \_ \_ \_ \_ and ending the \_\_\_\_\_ day of - - - - -

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

- - - - - f r o m the full  
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

D - In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

D - Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE

SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

# What if a Classification is Not on My Determination?

- Try to use existing classifications
  - Can an existing classification perform the work?
- Request additional wage rate classifications from Department of Licensing
  - Use standard form 1444
- Get WD agreement beforehand **from**
  - Contractor
  - Laborer
- “Reasonable” compared to other wage rates already in determination

# Monitor for Labor Standards (Recipients)

- Review certified payrolls
  - Weekly submission (including subcontractors)
  - Contractor responsible for review of subs payrolls
  - Fringe benefits/zone pay
  - Verify apprentices
- Conduct on-site review
  - Davis-Bacon poster
  - Federal wage decision
  - AIS site visit

## Monitor for Labor Standards *(Continued)*

- Conduct employee interviews
  - One per contractor per trade
  - Use interview form
- Submit 21-day labor package to DOH for approval, which includes
  - Statement of intent
  - First two weeks of certified payroll
  - Employee interviews

# Procuring a Contractor for Professional Services

- Participating municipalities with MSRC (loans under \$300,000): Can use consultant roster
- All others follow competitive process: Advertise “Request for Professional Services” in general circulation newspaper
- Borrowers must have documented review process for proposals and statements
- Check [BETA.SAM.gov](https://beta.sam.gov) for federal exclusion
  - Print findings and keep with records

# Procuring a Contractor for Construction

## Bidding your project

1. Request federal wage decision in bid specifications (specs)
2. DOH must review bid specs (front end specs) to ensure all federal requirements included
3. DOH must approve bid advertisement before publishing
4. Ad must run once a week for two weeks, with 14 days between last publication and bid opening
5. Check with DOH 10 days prior to your bid opening for modifications to wage decision (10-day wage check)
6. Contact DOH if you receive less than two bids

# Procuring a Contractor for Construction *(Continued)*

After your bid opening

1. Check [BETA.SAM.gov](https://BETA.SAM.gov) for federal exclusion on selected contractor/sub-contractors
  - Print findings and submit with *Notice To Proceed*
2. Conduct pre-construction conference
  - Retain conference minutes in files (send copy to DOH)
3. Issue *Notice To Proceed within 18 months, no exceptions.*
  - Send copy to DOH project manager with affidavit of bid solicitation and advertisement

# Submitting A-19 Invoice Voucher


- Use provided A-19
- Submit project status report with each invoice
  - Include supporting invoice copies
- A summary sheet of invoices is required for the review process
- Must be current in [BETA.SAM.gov](https://beta.sam.gov)
- Must have an active account with State Treasurer

# Submitting A-19 Invoice Voucher *(Continued)*

## Construction draw requests

1. Environmental process must be complete
2. Approval of construction documents from DOH engineer
3. Must issue a *Notice To Proceed* to construction within 18 months of contract execution
4. 21-day labor package must be submitted and approved by your project manager
5. Include *Labor Standards Certification*

# Invoice Voucher

Form <b>A19-1A</b> (Rev. 5/91)				State of Washington <b>INVOICE VOUCHER</b>														
Nxxxxxx																		
<b>AGENCY NAME</b>																		
Department of Health Office of Drinking Water ATTN: Dennis E. Hewitt PO Box 47822 Olympia, WA 98504-7822																		
<b>VENDOR OR CLAIMANT</b> (Warrant is to be payable to)																		
<p><i><b>INSTRUCTIONS TO VENDOR OR CLAIMANT:</b> Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item.</i></p> <p><b>Vendor's Certificate.</b> I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status</p> <p>BY _____ (SIGN IN INK)</p> <p>_____ (TITLE) (DATE)</p>																		
Federal ID No. or Social Security No. (For Reporting Personal Services Contract Payments to I.R.S.) <b>XX-XXXXXXX</b>				Received By		Date Received												
DATE	DESCRIPTION			QUANTITY	UNIT	UNIT PRICE	AMOUNT	FOR AGENCY USE										
	<b>Total Reimbursement Request</b>																	
Prepared by		Telephone Number		Date		Agency Approval		Date										
Doc. Date	Pmt Due Date	Current Doc No.	Ref. Doc No.	Vendor Number		Vendor Message												
Ref Doc Suf	Trans Code	M O D	<b>MASTER INDEX</b> Fund - Appn - P.I.		Sub Obj	Sub Sub Obj	Org Index	Alloc	Work Class	County	City/ Town	Budget Unit	MOS	Project	Sub Proj	Proj Phas	Amount	Invoice Number
Grants Approval for Payment										Date		Warrant Total		Invoice No				

# Project Completion

1. Submit *Construction Completion Report* to your DOH engineer
  - Send copy to DOH project manager
2. Email project completion request to your DOH project manager
3. DOH project manager will generate:
  - *Project Completion Amendment* for signature
  - Final A-19 request

# Project Completion Report



## CONSTRUCTION COMPLETION REPORT FORM

In accordance with WAC 246-290-120 (5), a **Construction Completion Report** is required for all approved construction projects. Operators **must** submit a Construction Completion Report to us within sixty (60) days of completion and before use of any water system facility. This includes any source, water quality treatment, storage tanks, booster pump facilities, and distribution projects.

**Please type or print legibly in ink:**

_____ Name of Water System	_____ DOH System ID No.:
_____ Name of Purveyor (Owner or System Contact)	_____ DOH Project No.: (if applicable)
_____ Mailing Address	_____ Date Construction Documents
_____ City State Zip	_____ Approved by DOH (If applicable)

**PROJECT NAME AND DESCRIPTIVE TITLE:** \_\_\_\_\_

**CHECK ONE:** ☐ Entire Project Completed. ☐ Description of Portions Completed.

### **PROFESSIONAL ENGINEER'S ACKNOWLEDGMENT** (Complete items below—Attach additional sheets as needed)

The undersigned professional engineer (PE), or their authorized agent, has inspected the above-described project which, as to layout, size and type of pipe, valves and materials, reservoir and other designed physical facilities, has been constructed and is substantially completed in accordance with construction documents reviewed by the purveyor's engineer or approved by the Department of Health. In the opinion of the undersigned engineer, the installation, physical testing procedures, water quality tests, and disinfection practices were carried out in accordance with state regulations and principles of standard engineering practice.

I have reviewed the disinfection procedures ☐, pressure test results ☐, and results of the bacteriological test(s) ☐ for this project and certify that they comply with the requirements of the construction standards/specifications approved by the Department of Health. (Check all boxes that apply that are consistent with the nature of the project.)

This project changes the physical capacity of the system to serve consumers. The system is now able to serve \_\_\_\_\_ equivalent residential units (ERUs.) ☐ Not applicable



_____ Date Signed
_____ Name of Engineering Firm
_____ Name of PE Acknowledging Construction
_____ Mailing Address
_____ City State Zip
_____ Engineer's Signature
_____ State/Federal Funding Type (if any)

**Please return completed form to your regional office checked below.**

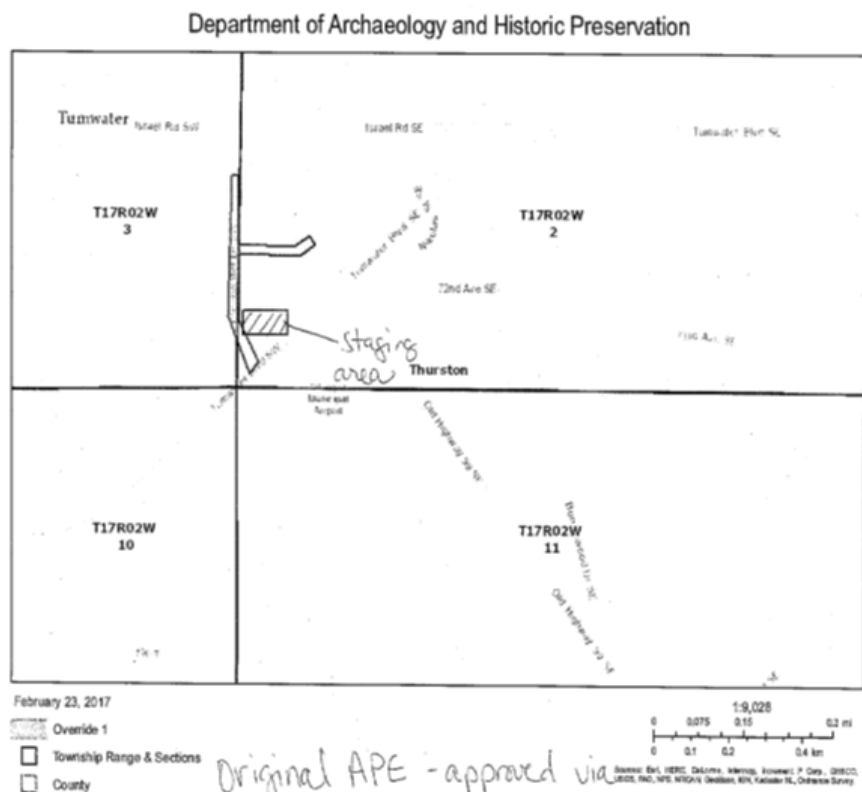
<input type="checkbox"/> <b>NWRO Drinking Water</b> Department of Health 20425 72 <sup>nd</sup> Ave. S, Ste 310 Kent, WA 98032-2388 253-395-6750	<input type="checkbox"/> <b>SWRO Drinking Water</b> Department of Health PO Box 47823 Olympia, WA 98504-7823 360-236-3030	<input type="checkbox"/> <b>ERO Drinking Water</b> Department of Health 16201 E. Indiana Ave, Suite 1500 Spokane Valley, WA 99216 509-329-2100
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For people with disabilities, this document is available on request in other formats. To submit a request, please call 1-800-525-0127 (TDD/TTY call 711).

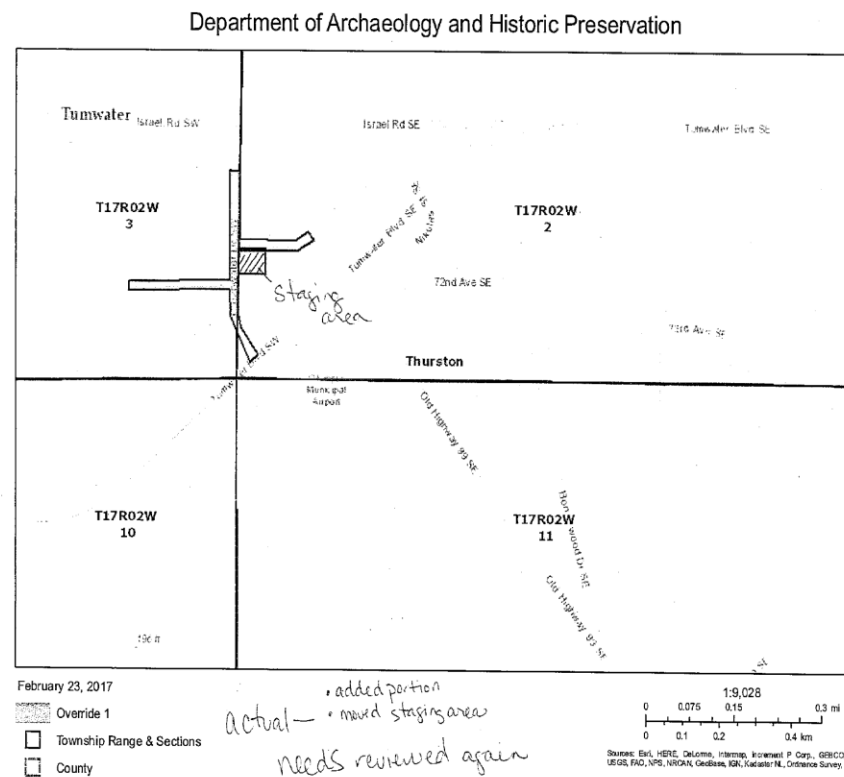
**The operator must attach a completed Water Facilities Inventory (WFI) form in accordance with WAC 246-290-120(6), if applicable. Contact your regional office for WFI forms or additional Construction Completion Report forms.**

# Department of Archeology and Historic Preservation (DAHP) Map

## Project as Approved



## Completed Construction



# Quick References for DWSRF Loans

- Federal Wage Decision: [www.dol.gov](http://www.dol.gov)
- Washington State Labor & Industries Prevailing Wage: [www.ini.wa.gov](http://www.ini.wa.gov)
- Office of Minority and Women's Businesses: [www.omwbe.wa.gov](http://www.omwbe.wa.gov)
- Municipal Research and Services Center: [www.msrg.org](http://www.msrg.org)
- Washington Small Business Development: [www.wsbgdc.org](http://www.wsbgdc.org)
- Washington Society of CPAs: [www.wscpa.org](http://www.wscpa.org)
- Washington State DOH/ODW: [www.doh.wa.gov/eph/dw](http://www.doh.wa.gov/eph/dw)
- Federal Excluded Parties List: [www.BETA.SAM.gov](http://www.BETA.SAM.gov)

**Questions?**



# Contact

## **Mike Copeland**

Grants and Loan Unit Manager

360-236-3083

[mike.copeland@doh.wa.gov](mailto:mike.copeland@doh.wa.gov)

[doh.wa.gov/DWSRF](http://doh.wa.gov/DWSRF)



handle: WADeptHealth

